



The Library

Graduate Research Rooms Terms of Use Agreement

The Music, Art and Architecture (MAA) Library has dedicated secure study space for graduate researchers that includes storage space for their library materials. Interested users may apply for access to the Graduate Research Rooms (GRR) for the Fall/Winter term or the Summer terms; applications are renewable, depending upon demand. Priority will be given to persons engaged in graduate degree programs at UBC whose research requires extensive use of collections in the I. K. Barber Learning Centre and who do not have a secure space to store library materials on campus.

1. Applications will be accepted only from graduate students with a UBC Library account in good standing with no outstanding Library fines.
2. Once your application is approved you will arrange to meet with the MAA library within two weeks. Should you not respond within this two week period, your application to the space will be cancelled.
3. The GRRs must be locked at all times. Access to the rooms is via a key that you will obtain from Parking & Access Services. An account deposit of \$20 is required.
4. Each student is allocated one bookshelf in a room to store library materials that have been **signed out**.
5. Personal items, as well as library materials that are not signed out to you cannot be stored in the rooms. Any such items will be removed and personal items will be transferred to the building's Lost and Found.
6. If you forget your GRR key, MAA library staff will NOT be able to provide access to the GRRs.
7. The GRRs are for individual use and only those students whose applications were approved by the Library may use the GRRs.
8. The GRRs are only available when the MAA Library is open.
9. Furniture in the GRRs must not be moved outside of the rooms nor should furniture be moved in.
10. The MAA Library's Food & Drink Policy is to be observed in the GRRs.
11. We request that students document their use of the room via the provided sign-in sheets. Room use documentation provides evidence for continued support for dedicated graduate study space in the MAA Library. This documentation may also be used when approving renewal requests.



THE UNIVERSITY OF BRITISH COLUMBIA

